

KNOX LINCOLN COUNTY BEEKEEPER'S BYLAWS

Amended Date: June, 06, 2025

ARTICLE I – Name

Section 1: This organization shall be known as the Knox Lincoln County Beekeeper's a chapter of the Maine State Beekeepers Association, Inc. (MSBA).

ARTICLE II – Purpose

Section 1: The purpose of this organization is to promote education in matters related to bees and beekeeping, to assist its affiliate Associations and Chapters in promoting successful beekeeping in Knox and Lincoln Counties, to foster congeniality among the beekeepers of Knox and Lincoln Counties, and to perform all other acts appropriate to a non-profit organization in serving its members.

Section 2: The honey bee was adopted by the Maine Legislature in 1975 as the official state insect, and it is part of this organization's objective to protect and foster the honey bee's beneficial use to the State of Maine and the residents of Knox and Lincoln Counties.

ARTICLE III – Membership

Section 1: Any person or organization interested in the aims and objectives of the Knox Lincoln County Beekeepers shall be eligible for membership, and shall become a member upon payment of the Association's dues. Membership will continue so long as dues are not in arrears. Members have the right to vote on each item of business at the annual meeting.

Membership with unpaid dues shall be ineligible to vote in Association meetings or to hold office in the state Association for that year.

Section 2: Knox Lincoln County Beekeepers policy is to fully comply with all applicable laws regarding discrimination. Knox Lincoln County Beekeeper's prohibits any legally impermissible, arbitrary or unreasonable discriminatory practices in granting membership.

Section 3: Membership shall consist of three classes:

1. Individual
2. Family/Household
3. Individual Life

Individual Membership shall consist of an individual who are in good standing in the Association. Each individual member shall have one vote at the annual meeting.

A Family/Household Membership shall consist of up to two adults per household and any children under 18 in that household. A Family/Household Membership has two votes per Family/Household Membership at the annual meeting. Family/Household Membership dues are 1.5 times the annual dues for one member.

Individual Life will be granted with a one-time payment of 12 times the annual dues for one Individual membership dues.

Chapter or Association dues will be assessed at the Individual rate.

The annual dues of Knox Lincoln County Beekeepers shall be fixed by the membership at the annual meeting. The fiscal year of Knox Lincoln County Beekeeper's shall be the calendar year (January 1 - December 31).

Membership List will be maintained by the Membership Director and shared with the Newsletter Editor, and Officers. All other requests for access to the full, or any portion of the Membership list shall be reviewed by the Executive Board and merits for sharing full or any portion shall be evaluated by and dictated by the Executive Board with full consideration of the individual and collective membership's privacy.

ARTICLE IV – Officers

Section 1: The officers of this Association shall consist of a President, Vice President, Secretary, and Treasurer. Terms of office shall be for one year or for the period between annual meetings. The President may serve not more than three consecutive terms of office.

Section 2: The President shall preside at meetings of the Board of Directors and other officers of the Association. The President shall provide leadership and generally guide the Association in its activities, and at the same time keep the Board of Directors informed on all significant matters. The President will act on matters considered of vital interest to the Association only with Board approval.

Section 3: The Vice President shall act for and on behalf of the President in the President's absence. The Vice President may be given specific responsibilities by either the President or the Board, and be charged with managing and performing such duties while remaining dependent on the Board for approval on review.

Section 4: The Treasurer will manage the financial affairs of the Association and provide detailed reports of financial transactions at each Board meeting. The treasurer will provide a financial report at the annual meeting to inform the general membership of the Association's financial condition.

Section 5: The Secretary will be the custodian of the Association's records, communicate for specific purposes with persons or organizations as asked by the Board or President, record and report minutes for the record of Board meetings, and send out meeting notices in a timely fashion as stipulated in the By-Laws and requested by the President or Board. The Secretary will also, in cooperation with the President, prepare an order of business (agenda) for Board and Annual Meetings, and maintain a file of standing, special committees, and the members thereof.

Section 6: The officers shall be elected at the annual meeting by a majority vote of those members present.

ARTICLE V – Board of Directors

Section 1: The Board of Directors shall consist of the following:

- a. President
- b. Vice President
- c. Secretary
- d. Treasurer
- e. Five at Large members from the general membership including
 1. Membership Director
 2. Events Director
 3. Education Director

Section 2: A quorum for the Board of Directors meeting shall consist of five members. If only five are present then three votes are required for passing and approval of items brought to vote, otherwise a simple majority is required unless otherwise stated in the by-laws.

Section 3: The term of membership for At Large members of the board shall be for three years unless a vacancy is being filled, in which case the replacement director's term will be for the balance of the term.

Section 4: Voting members of the Knox Lincoln County Beekeeper's Board must be members of Knox Lincoln County Beekeepers in good standing.

ARTICLE VI – Committees

Section 1: At the annual meeting, or within two months thereafter, the President may nominate for Board approval the following standing committees:

- a. Annual Program
- b. Membership
- c. Information and Education

Section 2: The President shall appoint a nominating committee not less than 30 days before the annual meeting.

Section 3: The President may appoint committees or individuals for special purposes. These special purposes are likely to include such activities as managing special affairs, editing the Association's newsletter, or helping affiliate organizations, but the purposes are not limited.

Section 4: The President, with approval of the Board, may appoint a special committee having expertise in a special subject and without regard to membership in Knox Lincoln County Beekeepers. Said advisory committee shall make reports to the Board and shall be dissolved when its mission is completed.

Section 5: The Executive Committee is to be composed of the President, Vice President, Treasurer, Secretary, and one member At Large selected by the other members of the Executive Committee. The Executive Committee is to act for the Board between Board meetings at the Board's direction. The Executive Committee is to be given instructions by the Board on its responsibilities and may be authorized by the Board to act with full authority of the Board. All Executive Committee actions are subject to review at the next board meeting for approval.

ARTICLE VII – Rules and Regulations

Section 1: The Board of Directors may at any time by a simple majority vote, demand and/or receive and accept the resignation of any officer of this Association and declare the office vacant.

Section 2: The Board of Directors by majority vote may fill any office vacant in the Association for the period remaining until the next annual meeting.

Section 3: The Board of Directors shall meet on a regular basis, with a minimum of six meetings per year. The President (or his/her designee) shall set the time and place and the Secretary shall notify the other members of the Board at least two weeks prior to the meeting date.

Section 4: The Executive Committee shall meet before the annual meeting each year for the purpose of auditing the accounts of the Treasurer.

Section 5: The Annual Meeting shall be held as directed by the Board of Directors, but shall be held not later than 15 months after the previous meeting.

Section 6: At the Annual Meeting a quorum shall consist of a majority of those members present and voting.

Section 7: The Board and officers shall serve without pay, but may be reimbursed actual expenses within the budget constraints set by the Board.

ARTICLE VIII – Parliamentary Authority

All procedural questions not resolved by formal Articles herein shall be determined in accordance with the most recent edition of Robert's Rules of Order (Revised).

ARTICLE IX – Amendments

Section 1: Amendments to these By-Laws may be proposed by the Executive Committee, a member of the Board of Directors, or by a petition signed by at least 25 members in good standing.

Section 2: These By-Laws may be amended by a simple majority vote of those attending any annual meeting only after the membership has received a 30-day written notice by regular mail specifying the time, place, agenda, and the proposed changes.

Section 3: Any amendment to the Association's By-Laws will take effect immediately upon passage at the annual meeting unless otherwise provided for in that amendment.

ARTICLE X – Dissolution

Dissolution of the Knox Lincoln County Beekeepers could be accomplished by a simple majority vote of those members present at the annual meeting or a special meeting called for that purpose only after the membership has received a 30-day written notice delivered by electronic mail or United States Postal Service specifying the time, place, agenda, and the purpose of the meeting. Upon dissolution of the Knox Lincoln County Beekeepers any assets remaining after payment of liabilities shall be given to [the MSBA]:

Upon dissolution of the corporation, the Board of Directors shall, after paying or making provisions for the payment of all of the liabilities of the Corporation, dispose of all the assets of the corporation exclusively for the purposes of the corporation in such manner or to such organization or organizations organized and operated exclusively for purposes identical to the purposes of this corporation as shall at the time qualify as an organization or organizations under Section 501 (c) (3) of the Internal Revenue Code of 1954, as the same may be amended from time to time, or any corresponding provision of any subsequent Federal Tax Laws, as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the Superior Court of the County of Kennebec, State of Maine, or other Court having general jurisdiction, exclusively for the purposes or to such organization or organizations organized and operated exclusively for purposes substantially the same as the purposes of this corporation on as shall at the time qualify as an organization or Organizations under Section 501(c) (3) of the Internal Revenue Code of 1954, as amended, or any corresponding provision of subsequent Federal Tax Laws, as said Court shall determine.